



Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Big Difference Productions
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
68 High Street Leicester LE1 5YP			
Post town	Leicester	Postcode	LE1 5YP
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£ 4890.20	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
- ii as a partnership (other than limited liability) please complete section (B)

- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000(c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities, or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

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SECOND INDIVIDUAL APPLICANT (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Big Difference Productions
Address LCB Depot 31 Rutland Street Leicester LE1 3RE
Registered Number Company number 0 7576943

Description of applicant (for example, partnership, company, unincorporated association etc.)

Big Difference Productions is a limited company and trading subsidiary of Big Difference Company, registered charity number 1135167 and producers of the annual Leicester Comedy Festival

Telephone number (if any)

E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD M M YYYY

1	2	0	7	2	0	2	1
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If you wish the licence to be valid only for a limited period, when do you want it to end? n/a

DD M M YYYY

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Please give a general description of the premises (please read guidance note 1)

68 High Street is a bar/café and small cultural venue on the High Street of Leicester city centre. It will be operated by Big Difference Company, the producers of Leicester Comedy Festival.

We aim contribute to the cultural ecology of the city with a creative, cultural space which supports the objectives of Leicester's Cultural Strategy. We intend to enhance the economic, social and personal wellbeing the of people of Leicester through arts and culture and offer opportunities to widen participation.

The basement floor of 68 High Street operates as a cultural venue with a small stage area to the rear and a bar at the street end. We intend to present a range of cultural events including music, comedy, spoken word, theatre and dance. When events are taking place, they will be ticketed and entry restricted to ticket holders. Stairs from the lower ground lead up to the front of the ground floor space.

On the ground floor is a café/bar, with a bar/counter on the right-hand side where drinks and food are served and seating to the front and left-hand side. Toilets are situated at the rear of the ground floor. There is a small outside area on the street in front of the main door of the premises for additional seating and consumption of off supplies.

A staircase leads from the ground floor to the first floor. On the first floor there will be further seating for the café bar and space for events and meetings. At the rear of the first is an outdoor balcony, which will be utilised for small events and meetings.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

n/a

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

a) plays (if ticking yes, fill in box A)

- b) films (if ticking yes, fill in box B) ✓
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E) ✓
- f) recorded music (if ticking yes, fill in box F) ✓
- g) performances of dance (if ticking yes, fill in box G) ✓
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) ✓

Provision of late night refreshment (if ticking yes, fill in box I) ✓

Supply of alcohol (if ticking yes, fill in box J) ✓

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) We intend to programme a mixed range of cultural entertainment including plays. The audience capacity is under 500 and in the week plays will finish by 23.00 and at the weekend by 00.00		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5) n/a		
Thur					
Fri	12.00	0000	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6 n/a)		
Sat	12.00	0000			
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) We intend to programme a mixed range of cultural entertainment including film screenings. The audience capacity is under 500 and in the week films will finish by 23.00 and at the weekend by 00.00		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) n/a		
Thur					
Fri	10.00	0000	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6) n/a		
Sat	10.00	0000			
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7) n/a			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon	-----	-----	
Tue	-----	-----	
Wed	-----	-----	
Thur	-----	-----	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri	-----	-----	
Sat	-----	-----	
Sun	-----	-----	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7) n/a			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)</u>	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here (please read guidance note 4)</u>		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)</u>		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)</u>		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	10.00	00.00	<u>Please give further details here</u> (please read guidance note 4) We intend to programme a mixed range of cultural entertainment including Live Music, which in some cases will be amplified. The audience capacity is under 500 and Live Music will finish by 00.00. Live Music will be programmed mainly in the evenings and weekends with occasional weekday events.		
Tue	10.00	00.00			
Wed	10.00	00.00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) n/a		
Thur	10.00	00.00			
Fri	10.00	00.00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) n/a		
Sat	10.00	00.00			
Sun	10.00	00.00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) We intend to programme a mixed range of cultural entertainment including recorded music. The audience capacity is under 500		
Mon	10.00	00.00			
Tue	10.00	00.00	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Wed	10.00	00.00			
Thur	10.00	00.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	10.00	00.00			
Sat	10.00	01.00			
Sun	10.00	00.00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) We intend to programme a mixed range of cultural entertainment including dance. The audience capacity is under 500 and in the week dance performances will finish by 23.00 and at the weekend by 0000		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5) n/a		
Thur					
Fri	12.00	0000	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6) n/a		
Sat	12.00	0000			
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p> <p>Comedy shows</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors	<input checked="" type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 4)</p> <p>We will programme a range of entertainment with a focus on comedy shows. This will be mixed bills of stand-up comedy by a variety of comedians. Audiences will be under 500. In the week Comedy shows will finish by 23.00 and at the weekend by 00.00</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</p>		
Fri	12.00	00.00	<p>In February during the Leicester Comedy Festival there will be a greater number and range of comedy shows taking place across the three weeks of the festival.</p>		
Sat	10.00	01.00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6) n/a</p>		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	<input checked="" type="checkbox"/>
Mon	0800	0030	<u>Please give further details here</u> (please read guidance note 4)		
Tue	0800	0030			
Wed	0800	0030	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) There will be more late-night events during the three-week Comedy Festival period in February.		
Thur	0800	0030			
Fri	0800	01.30	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) During the three-week Festival period in February there may be events that run later in the night but nothing beyond 01.00		
Sat	0800	01.30			
Sun	0800	0000			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	12.00	00.30	In February, during the three-week Comedy Festivals, there will be more events and longer opening, but we will not be opening beyond 1am.		
Tue	12.00	00.30			
Wed	12.00	00.30			
Thur	12.00	00.30	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	12.00	01.30	During the comedy festivals in February there may be one or two one off openings beyond midnight on weeknights, but no opening beyond 1am will take place.		
Sat	12.00	01.30			
Sun	12.00	00.00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Laura Arends
Date of birth	██████████
Address	████████████████████ ████████████████████ ████████████████████
Postcode	██████████
Personal licence number (if known)	21LIC00141PERS
Issuing licensing authority (if known)	Ealing

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

The venue space will programme a range of entertainment and there may be some films, plays and comedy shows with age restrictions. Events will be advertised in advance with suitable age guidance and all events will be ticketed and admission managed by venue staff. Children will not be admitted to the venue to view films or performances for which they are under the age guidance.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	0800	0030	
Tue	0800	0030	
Wed	0800	0030	
Thur	0800	0030	
Fri	0800	01.30	
Sat	0800	01.30	
Sun	0800	0000	

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M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

We will comply with all existing licensing, health and safety and fire regulation requirements. We will support all four licensing objectives through the employment of a Designated Premises Supervisor, regular staff training, the provision of a CCTV system at the premises, the implementing dispersal techniques at closing times, the promotion of responsible consumption of alcohol and making drinking water freely available. The downstairs venue will have a maximum capacity and be ticketed with admission controlled by venue staff.

b) The prevention of crime and disorder

We will ensure regular staff training. We will promote the responsible consumption of alcohol and adopt the City Council's policy on prevention of drug misuse. There will be a CCTV system at the venue. We will take measures to ensure there is no overcrowding in the building including a maximum capacity and monitored admission at the downstairs venue. We will ensure there are communication tools in place to connect the premises supervisor to the police.

c) Public safety

We will adhere to all health and safety and fire prevention regulations and ensure the promotion of public safety throughout the premises. We will set a capacity limit for the basement venue, which will be ticketed and admission monitored by staff.

d) The prevention of public nuisance

- Generally the venue will not operate after midnight. A limited number of events throughout the year will end at 1am. We will support the prevention of public nuisance by the provision quiet notices, sound proofing which is already in place in the ceiling above the first floor of the venue and steps to prevent noise, disturbance and anti-social behaviour from people arriving at and leaving the premises.

e) The protection of children from harm

We will ensure the protection of children from harm by implementing the Challenge 21 age validation scheme and only accepting PASS-accredited identification.

Alongside the Leicester Comedy Festival, Big Difference also produce The UK Kids' Comedy Festival in February. The venue would host some of the events of this festival. These would be performance events or supervised workshops, which would take place in the basement venue in the daytime or early evening. There will be no events aimed at children after 7pm. All events with children present will have the appropriate number of staff required to control the access, egress and safety in and around the premises.

The basement venue may host some comedy and film events which are not suitable for children. All events with an age guidance will be advertised in advance and the events will be ticketed and admission monitored by staff. Children will not be admitted the venue to view films or performances for which they are under the age guidance.

Checklist:

Please tick to indicate agreement


- I have made or enclosed payment of the fee. ✓
- I have enclosed the plan of the premises. ✓
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ✓
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ✓
- I understand that I must now advertise my application. ✓
- I understand that if I do not comply with the above requirements my application will be rejected. ✓
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ✓

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

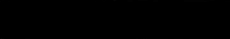

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	10.06.2021
Capacity	Chief Executive

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Laura Arends Big Difference Company LCB Depot 31 Rutland Street LE1 1RE			
Post town	Leicester	Postcode	LE1 1RE
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) 			

NOTE

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website www.leicester.gov.uk

Consent of individual to being specified as premises supervisor

Laura Arends

I

[full name of prospective premises supervisor]

of



[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

[type of application]

by

Big Difference Productions

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for 68 High Street, Leicester, LE1 5YP

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Big Difference Productions

[name of applicant]

concerning the supply of alcohol at

68 High Street, Leicester, LE1 5YP

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

21LIC00141PERS

[insert personal licence number, if any]

Personal licence issuing authority

Ealing Council, Perceval House, 14-16 Uxbridge Road, W5 2HL 0208 825 6655

[insert name and address and telephone number of personal licence issuing authority, if any]



Signed

Laura Arends

Name (please print)

01.06.2021

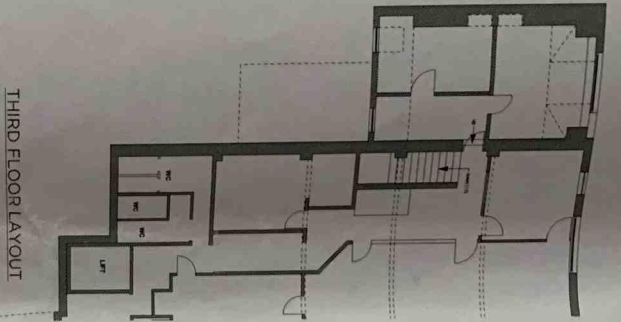
Date

NOTE

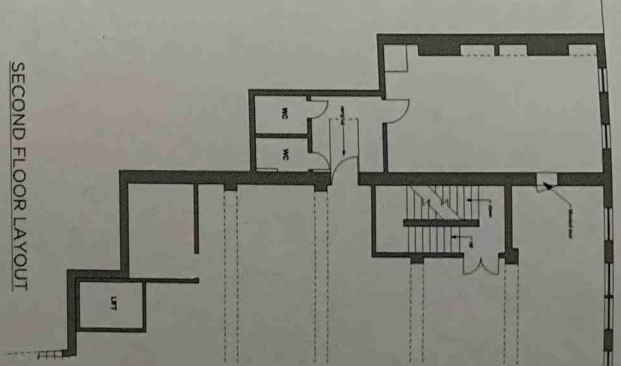
Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website www.leicester.gov.uk



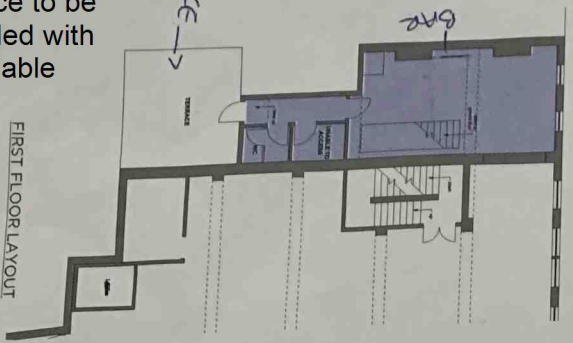
UNIT 68 - 267m²



THIRD FLOOR LAYOUT



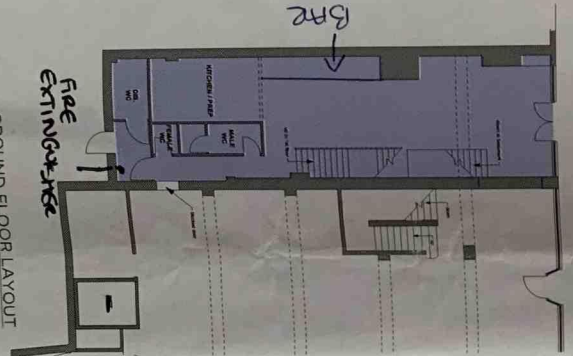
SECOND FLOOR LAYOUT



FIRST FLOOR LAYOUT

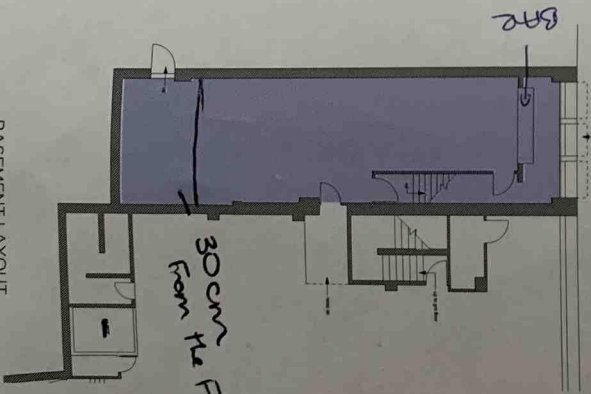
Terrace to be included with licensable area

UNIT 68 - 57m²



GROUND FLOOR LAYOUT

UNIT 68 - 95m²



BASEMENT LAYOUT

UNIT 68 - 95m²

NOTES
 1. This drawing shall NOT BE SCALE.
 2. All dimensions shall be checked on site and any discrepancies reported to the architect.
 3. The contractor shall be responsible for obtaining all necessary permissions and consents for the works.

REVISIONS

<input type="checkbox"/> APPROVAL	<input checked="" type="checkbox"/> INFORMATION
<input type="checkbox"/> PRELIMINARY	<input type="checkbox"/> TOP CONSTRUCTION

Project: UNIT 68 HIGH STREET LEICESTER

Client: ANDREW AND ASHWELL
 Drawing Title: UNIT 68 FLOOR PLANS
 Drawing By: JHS
 Checked By: JHS
 Date: JUNE 2021
 Scale: 1:200 @ A1
 Drawing Number: 6154 / 00

REGISTRATION NUMBER: 12007041
 12007041 STREET
 LEICESTER LE1 5TU
 TEL: 01533 254180
 FAX: 01533 254180
 WWW.GNH.CO.UK